

## Annex 2A. Primary Hospital Category and Item Indicator List

MSS Fiscal Year Report (2081/82)

A complete list of all categorized indicators for Primary Hospitals analysis in the MSS Fiscal Year Report (2081/82).

Group, component, item, and maximum score, for each indicator are included for reference.

Summary Table of Groups and Components				
Group	Component	Item	No. of Indicators	
Foundations	Governance	Audits and Reports	12	
		Functional Committees	8	
		Governance	8	
		Governance (TOTAL)	28	
	Materials	Equipment	41	
		Furniture	12	
		IEC Materials	11	
		Medicine	12	
		Supplies	18	
		Materials (TOTAL)	94	
	Physical Facilities	Adequate Space	25	
		Drinking Water	8	
		Light and Ventilation	11	
		Privacy	11	
		Toilets	7	
Physical Facilities (TOTAL)	62			
Staffing	Staffing	33		
	Training	17		
	Staffing (TOTAL)	50		
		Foundations (TOTAL)	234	
Routine Practices	Infection Prevention	Hand Washing	25	
		Needle Cutter	14	
		PPE	17	
		Sanitization	25	
		Waste Segregation	20	
			Infection Prevention (TOTAL)	101
	Operations	Digital Systems	12	
		Duty Roster	11	
		Inventory Management	13	
		Patient Counseling	21	
		Patient Monitoring	3	
		Record Keeping	23	
Operations (TOTAL)		83		
		Routine Practices (TOTAL)	184	
Services	Services	Operating Hours	18	
		Services	12	
			Services (TOTAL)	30
Total Primary Hospital Categorized Indicators			448	

Indicator	Area	Standard	Group	Component	Item	Max
1.4.7.1	Financial Management	The hospital prepares and keeps monthly financial report.	Foundations	Governance	Audits and Reports	1
1.1.11	Governance	Hospital Annual Report is available in website	Foundations	Governance	Audits and Reports	1
1.1.12	Governance	Social audit is conducted for last year	Foundations	Governance	Audits and Reports	1
1.4.5.3	Financial Management	Final audit/ external audited accounts are available for last year.	Foundations	Governance	Audits and Reports	1
1.4.7.2	Financial Management	Trimester financial report is produced (every 4 months) and	Foundations	Governance	Audits and Reports	1
1.4.7.3	Financial Management	Annual financial report is submitted to HMC.	Foundations	Governance	Audits and Reports	1
1.5.3.1	Medical Records and	Hospital monthly reports (HMIS 9.4) of the last three months are	Foundations	Governance	Audits and Reports	1
1.6.3	Quality Management	The findings of social audit like client exit interview are shared in	Foundations	Governance	Audits and Reports	1
1.6.8.3	Quality Management	Mortality audit of every death in the hospital is done and reported	Foundations	Governance	Audits and Reports	1
2.5.19.1	Pharmacy Service	Pharmacy department operates pharmacovigilance activities and	Foundations	Governance	Audits and Reports	1
3.5.3	Water supply	Water quality test is done every year and report is available as per	Foundations	Governance	Audits and Reports	1
3.9.3.2	Store (Medical and	Hospital submits quarterly reports to LMIS utilizing either paper	Foundations	Governance	Audits and Reports	1
1.1.1	Governance	Hospital Management Committee is formed	Foundations	Governance	Functional Committees	1
1.1.4.2.7	Governance	Review of decisions and recommendations of staff meeting and	Foundations	Governance	Functional Committees	1
1.6.1.2	Quality Management	Hospital QHSDMS committee meetings are held at least every 4	Foundations	Governance	Functional Committees	1
1.6.8.1	Quality Management	The hospital has functional MPDSR committee (in program	Foundations	Governance	Functional Committees	1
2.5.2.1	Pharmacy Service	Drug and Therapeutic committee (DTC)	Foundations	Governance	Functional Committees	1
1.6.1.1	Quality Management	Hospital QI committee is formed according to Guideline.	Foundations	Governance	Functional Committees	1
2.5.2.2	Pharmacy Service	Hospital pharmacy operation committee	Foundations	Governance	Functional Committees	1
3.10.2	Hospital Canteen	A list of food items with price list approved by Hospital	Foundations	Governance	Functional Committees	1
1.1.5.1	Governance	Hospital implements health insurance program	Foundations	Governance	Governance	1
1.1.6	Governance	Annual plan & budget is approved by HMC before the fiscal year	Foundations	Governance	Governance	1
1.2.4	Organizational Management	Hospital implements token and / or queue system for users	Foundations	Governance	Governance	1

1.4.5.2	Financial Management	Internal audit, financial and physical progress review is done at	Foundations	Governance	Governance	1
2.9.1.9	Laboratory and Blood Bank	List of donor is available in laboratory for contact during	Foundations	Governance	Governance	1
3.6.1	Hospital Waste	There is work plan prepared and implemented by hospital for	Foundations	Governance	Governance	1
3.6.3	Hospital Waste	There is separate area/space designated for waste storage and	Foundations	Governance	Governance	1
3.6.10	Hospital Waste	Pharmaceutical waste and radiological waste is disposed based on	Foundations	Governance	Governance	1
1.3.8.3	Human Resource	Computers with printing and photocopy facility available	Foundations	Materials	Equipment	1
1.5.2.3	Medical Records and	There is a set of functional computer and printer available for	Foundations	Materials	Equipment	1
2.3.4	Emergency Service	Instruments and equipment to carry out the ER works are	Foundations	Materials	Equipment	3
2.3.7.1	Emergency Service	In red area one of the bed is Resuscitation bed with availability of	Foundations	Materials	Equipment	1
2.6.8.3	Inpatient Service (General	At least one defibrillator in immediate accessible area	Foundations	Materials	Equipment	1
2.8.8.2	Surgery/Operation Service	Equipment, instrument and supplies for anesthesia available (See	Foundations	Materials	Equipment	3
2.2.2.7	Family Planning Clinic	Functional BP set, stethoscope, thermometer, and weighing scale	Foundations	Materials	Equipment	1
2.2.3.6	ATT, ART clinic	OPD has functional BP set, stethoscope, thermometer and	Foundations	Materials	Equipment	1
2.2.4.7.2	Safe Abortion Services	Functional BP set, stethoscope, thermometer, and weighing scale	Foundations	Materials	Equipment	1
2.9.2.5.1	X-Ray Service	General X ray unit (with minimum 125KV and 300ma X-ray	Foundations	Materials	Equipment	1
2.9.2.5.2	X-Ray Service	Complete CR system with CR cassette at least 5 of 14 x 17 inch	Foundations	Materials	Equipment	1
2.9.3.5	Ultrasonography (USG)	USG machine (advanced) with different probes, computer and	Foundations	Materials	Equipment	1
2.9.4.4	Electrocardiogram (ECG)	Functional ECG machine (12 lead with power back up), paper,	Foundations	Materials	Equipment	1
2.10.6	Dental Service	Equipment, instrument and supplies to carry out Dental Services	Foundations	Materials	Equipment	3
3.1.3	CSSD	Equipment and supplies for sterilization available and functional	Foundations	Materials	Equipment	3
3.4.3.1	Repair, Maintenance and	Hospital has main-grid power supply with three-phase line	Foundations	Materials	Equipment	1
3.4.3.2	Repair, Maintenance and	Hospital has alternate power generator capable of running x- ray	Foundations	Materials	Equipment	1
3.6.9.1	Hospital Waste	Infectious waste is sterilized using autoclave before disposal	Foundations	Materials	Equipment	1
2.5.13.2	Pharmacy Service	Temperature of pharmacy is monitored and recorded and is	Foundations	Materials	Equipment	1
2.5.13.3	Pharmacy Service	Functional freeze +/-4°C for thermolabile medicine	Foundations	Materials	Equipment	1
2.6.7	Inpatient Service (General	Telephone facility is available with list of important contact	Foundations	Materials	Equipment	1
2.7.1.5	Delivery Service	At least 2 KMC chairs available for providing KMC to premature	Foundations	Materials	Equipment	1
2.7.2.6	Maternity Inpatient Service	Telephone facility is available with list of important contact	Foundations	Materials	Equipment	1
2.7.2.7.3	Maternity Inpatient Service	At least one defibrillator in immediate accessible area	Foundations	Materials	Equipment	1
2.8.7.2	Surgery/Operation Service	Each operating room has general equipment, instruments and	Foundations	Materials	Equipment	3
2.8.9.1	Surgery/Operation Service	Dedicated space for pre- anesthesia assessment and post-	Foundations	Materials	Equipment	1
2.9.1.3.2	Laboratory and Blood Bank	Instrument are maintained and calibrated as per manufacturer	Foundations	Materials	Equipment	1
2.9.1.8.2	Laboratory and Blood Bank	Reagents are stored at appropriate temperature in store and lab	Foundations	Materials	Equipment	1
2.9.2.6.1	X-Ray Service	X ray room of at least 4x4sqm with wall of at least 23cm of brick	Foundations	Materials	Equipment	1
2.11.1.2	Postmortem Service	Body dissection table (at least one) is available and used	Foundations	Materials	Equipment	1
2.11.1.3	Postmortem Service	Organ dissection table (at least one) is available and used	Foundations	Materials	Equipment	1
2.11.5	Postmortem Service	Access to mortuary van is available 24 hours	Foundations	Materials	Equipment	1
3.1.6	CSSD	All wrapped instruments are indicated with thermal indicator and	Foundations	Materials	Equipment	1
3.2.5	Laundry	All linens are washed using a washing machine.	Foundations	Materials	Equipment	1
3.4.3.4	Repair, Maintenance and	Hospital has solar system installed (at least for essential clinical	Foundations	Materials	Equipment	1
3.7.6.1	Safety and Security	The hospital has fire extinguisher in all blocks including the fire	Foundations	Materials	Equipment	1
3.7.6.2	Safety and Security	The hospital has installed safety alarm system including smoke	Foundations	Materials	Equipment	1
3.8.1.1	Transportation and	24-hour ambulance service is available.	Foundations	Materials	Equipment	1
3.8.1.2	Transportation and	Hospital has its own well-equipped ambulance at least 2	Foundations	Materials	Equipment	1
3.8.1.3	Transportation and	The hospital has access to utility van	Foundations	Materials	Equipment	1
3.8.2.1	Transportation and	The hospital has telephone with intercom (EPABX) network.	Foundations	Materials	Equipment	1
2.1.5.4.1	OPD Service	General Medicine OPD (See Annex 2.1a Furniture and supplies	Foundations	Materials	Furniture	3
2.1.5.4.2	OPD Service	Obstetrics/Gynecology OPD (See Annex 2.1a Furniture and	Foundations	Materials	Furniture	3
2.1.5.4.3	OPD Service	General Surgery OPD (See Annex 2.1a Furniture and supplies for	Foundations	Materials	Furniture	3
2.3.3.2	Emergency Service	Adequate furniture and supplies (See Annex 2.3a Furniture and	Foundations	Materials	Furniture	3
2.3.10.2	Emergency Service	Disaster area identified with adequate furniture to carry out	Foundations	Materials	Furniture	1
2.4.2	Dressing Injections and	Adequate furniture and general supplies are available (See Annex	Foundations	Materials	Furniture	3
2.6.2	Inpatient Service (General	Furniture and supplies to carry out the inpatient services are	Foundations	Materials	Furniture	3
2.6.4	Inpatient Service (General	There is a set of at least one table and two chairs in the nursing	Foundations	Materials	Furniture	1
2.7.1.9.2	Delivery Service	The facility has adequate equipment, instrument and general	Foundations	Materials	Furniture	3
2.7.2.2	Maternity Inpatient Service	Furniture and supplies to carry out the inpatient services are	Foundations	Materials	Furniture	3
2.9.2.6.3	X-Ray Service	The required furniture and supplies including radiation protective	Foundations	Materials	Furniture	1
2.10.5.3	Dental Service	Required furniture, supplies and space are available (See Annex	Foundations	Materials	Furniture	3
2.1.4.2	OPD Service	Appropriate IEC materials (posters, leaflets etc.) as an IEC corner	Foundations	Materials	IEC Materials	1
2.2.1.4.2	Immunization and Growth	Appropriate IEC/BCC materials on vaccine, schedule and child	Foundations	Materials	IEC Materials	1
2.2.2.5.2	Family Planning Clinic	Appropriate IEC/BCC materials on family planning including	Foundations	Materials	IEC Materials	1
2.2.3.4.2	ATT, ART clinic	Appropriate IEC/BCC materials on TB, HIV/AIDS (posters,	Foundations	Materials	IEC Materials	1
2.2.4.5.2	Safe Abortion Services	Appropriate IEC/BCC materials on safe abortion services and	Foundations	Materials	IEC Materials	1
2.5.14.3	Pharmacy Service	IEC materials (posters, leaflets, national hospital formulary) about	Foundations	Materials	IEC Materials	1
2.6.12	Inpatient Service (General	Appropriate IEC materials (posters, leaflets etc.) are available in	Foundations	Materials	IEC Materials	1
2.7.1.8	Delivery Service	Appropriate IEC/BCC materials (posters, leaflets etc.) on	Foundations	Materials	IEC Materials	1
2.7.2.10	Maternity Inpatient Service	Appropriate IEC materials (posters, leaflets etc.) are available in	Foundations	Materials	IEC Materials	1
2.10.4.2	Dental Service	Appropriate IEC materials (posters, leaflets etc.) as an IEC corner	Foundations	Materials	IEC Materials	1
3.10.5	Hospital Canteen	Appropriate IEC/ BCC materials (posters, leaflets, television) are	Foundations	Materials	IEC Materials	1
2.2.3.5	ATT, ART clinic	Medicines for TB, HIV/AIDS as per government treatment	Foundations	Materials	Medicine	1
2.3.5.2	Emergency Service	Emergency stock of medicines and supplies for mass casualty	Foundations	Materials	Medicine	1

2.5.3.4	Pharmacy Service	Hospital has all, medicines and supplies available as per approved	Foundations	Materials	Medicine	1
2.5.8	Pharmacy Service	All of the required medicines and supplies for specific programs	Foundations	Materials	Medicine	3
2.8.7.3	Surgery/Operation Service	Each operating room has medicines and supplies available (See	Foundations	Materials	Medicine	3
2.6.3	Inpatient Service (General	Medicine and supplies to carry out the inpatient services are	Foundations	Materials	Medicine	3
2.6.8.2	Inpatient Service (General	At least one emergency trolley with emergency medicine	Foundations	Materials	Medicine	3
2.7.1.9.3	Delivery Service	Labor room has medicines and supplies available for delivery	Foundations	Materials	Medicine	3
2.7.1.9.4	Delivery Service	Labor room has emergency cart with medicines and supplies	Foundations	Materials	Medicine	3
2.7.2.7.2	Maternity Inpatient Service	At least one emergency trolley with emergency medicine	Foundations	Materials	Medicine	3
2.8.8.3	Surgery/Operation Service	Medicine and supplies for anesthesia available (See Annex 2.8h	Foundations	Materials	Medicine	3
3.7.6.8	Safety and Security	Medicine stock for post disaster response is available	Foundations	Materials	Medicine	1
2.1.6.1	OPD Service	General Medicine OPD (See Annex 2.1b Basic Equipment and	Foundations	Materials	Supplies	3
2.3.5.1	Emergency Service	Medicines and supplies to carry out the ER works are available	Foundations	Materials	Supplies	3
2.4.4	Dressing Injections and	Medicines and supplies needed for dressing, injection and routine	Foundations	Materials	Supplies	3
2.4.5.1	Dressing Injections and	Adequate quantity of sterilized packs for wound dressing are	Foundations	Materials	Supplies	3
2.9.1.8.1	Laboratory and Blood Bank	At least three months buffer stock of laboratory supplies is	Foundations	Materials	Supplies	1
3.4.2.4	Repair, Maintenance and	Availability of spare parts for repair and maintenance of	Foundations	Materials	Supplies	1
2.7.1.4	Delivery Service	Partograph available and being used rationally	Foundations	Materials	Supplies	1
2.7.2.3	Maternity Inpatient Service	Medicine and supplies to carry out the inpatient services are	Foundations	Materials	Supplies	3
2.8.7.4	Surgery/Operation Service	Surgical sets for minimum list of the surgical services available	Foundations	Materials	Supplies	3
2.9.1.3.1	Laboratory and Blood Bank	Instruments and equipment to carry out all parameters of tests are	Foundations	Materials	Supplies	3
2.11.4	Postmortem Service	Adequate supplies and instruments for forensic services (See	Foundations	Materials	Supplies	3
2.12.4.1	Medico-legal Services	Adequate supplies and instruments for medico-legal services (See	Foundations	Materials	Supplies	3
3.1.4	CSSD	Wrapper, gauze, cotton balls, bandages are prepared.	Foundations	Materials	Supplies	1
3.7.4	Safety and Security	The hospital has replaced all mercury apparatus with other	Foundations	Materials	Supplies	1
3.9.2.1	Store (Medical and	A separate hospital medical store with 3 months' buffer stock is	Foundations	Materials	Supplies	1
2.1.6.2	OPD Service	Obstetrics/Gynecology OPD (See Annex 2.1b Basic Equipment	Foundations	Materials	Supplies	3
2.1.6.3	OPD Service	General Surgery OPD (See Annex 2.1b Basic Equipment and	Foundations	Materials	Supplies	3
2.2.1.5	Immunization and Growth	Immunization and growth monitoring instrument, equipment and	Foundations	Materials	Supplies	3
1.3.7.3	Human Resource	Separate space with furniture, audio- visual aids and internet for	Foundations	Physical Facilities	Adequate Space	1
1.4.1.1	Financial Management	Dedicated account department of hospital with space and furniture	Foundations	Physical Facilities	Adequate Space	1
2.1.5.1	OPD Service	At least 3 rooms with adequate space for the practitioners and	Foundations	Physical Facilities	Adequate Space	1
2.1.8.1	OPD Service	Availability of waiting space with sitting arrangement is available	Foundations	Physical Facilities	Adequate Space	1
2.2.1.6.1	Immunization and Growth	Adequate rooms and space for health worker and patients are	Foundations	Physical Facilities	Adequate Space	1
2.2.2.8.1	Family Planning Clinic	Adequate rooms and space for health worker and patients are	Foundations	Physical Facilities	Adequate Space	1
2.2.3.7.1	ATT, ART clinic	Adequate rooms and space for health worker and patients are	Foundations	Physical Facilities	Adequate Space	1
2.2.4.8	Safe Abortion Services	Adequate rooms and space for health worker and patients are	Foundations	Physical Facilities	Adequate Space	1
2.6.10.1	Inpatient Service (General	Separate area designated for admission of male and female	Foundations	Physical Facilities	Adequate Space	1
2.6.10.4	Inpatient Service (General	Separate waiting area for visitors	Foundations	Physical Facilities	Adequate Space	1
2.6.10.6	Inpatient Service (General	Separate space is available for patients' visitors (कु रुवा घर)	Foundations	Physical Facilities	Adequate Space	1
2.8.1.3	Surgery/Operation Service	At least two functional operating rooms/theater	Foundations	Physical Facilities	Adequate Space	1
2.7.1.1.4	Delivery Service	Labor room has adequate space for accommodating team of	Foundations	Physical Facilities	Adequate Space	1
2.8.9.2	Surgery/Operation Service	Separate area designated for post- operative care to stabilize the	Foundations	Physical Facilities	Adequate Space	1
2.9.1.4.1	Laboratory and Blood Bank	Separate space with working desk and chair designated for	Foundations	Physical Facilities	Adequate Space	1
2.9.1.6.1	Laboratory and Blood Bank	Waiting space with sitting arrangement is available for at least 15	Foundations	Physical Facilities	Adequate Space	1
2.9.2.8	X-Ray Service	Comfortable waiting space with sitting arrangement is available	Foundations	Physical Facilities	Adequate Space	1
2.9.3.6.1	Ultrasonography (USG)	Adequate space for practitioner and patient for USG with	Foundations	Physical Facilities	Adequate Space	1
2.9.3.7	Ultrasonography (USG)	Comfortable waiting space with sitting arrangement is available	Foundations	Physical Facilities	Adequate Space	1
2.10.5.1	Dental Service	At least 1 rooms with adequate space for the practitioners and	Foundations	Physical Facilities	Adequate Space	1
2.11.1.1	Postmortem Service	Designated area for mortuary room, changing room and store	Foundations	Physical Facilities	Adequate Space	1
3.1.1.2	CSSD	There are separate rooms designated for dirty utility, cleaning,	Foundations	Physical Facilities	Adequate Space	1
3.4.2.3	Repair, Maintenance and	Separate room for storage of repairing tools and instrument	Foundations	Physical Facilities	Adequate Space	1
3.9.1	Store (Medical and	Separate space allocated for store for hospital- medicine and	Foundations	Physical Facilities	Adequate Space	1
3.10.6	Hospital Canteen	Comfortable space with sitting arrangement is available for at	Foundations	Physical Facilities	Adequate Space	1
2.1.8.2	OPD Service	Safe drinking water is available in the waiting lobby throughout	Foundations	Physical Facilities	Drinking Water	1
2.2.3.8.1	ATT, ART clinic	Safe drinking water with mug or glass is available for taking	Foundations	Physical Facilities	Drinking Water	1
2.3.14.1	Emergency Service	Safe drinking water is available 24 hours	Foundations	Physical Facilities	Drinking Water	1
2.6.10.3	Inpatient Service (General	Safe drinking water is available 24 hours for inpatients	Foundations	Physical Facilities	Drinking Water	1
2.7.1.10.1	Delivery Service	Safe drinking water is available 24 hours.	Foundations	Physical Facilities	Drinking Water	1
2.7.2.8.3	Maternity Inpatient Service	Safe drinking water is available 24 hours for inpatients	Foundations	Physical Facilities	Drinking Water	1
2.9.1.6.3	Laboratory and Blood Bank	Safe drinking water is available in the waiting lobby throughout	Foundations	Physical Facilities	Drinking Water	1
3.10.3.4	Hospital Canteen	Safe drinking water is available 24 hours	Foundations	Physical Facilities	Drinking Water	1
2.1.5.3	OPD Service	Light and ventilation are adequately maintained (See Checklist	Foundations	Physical Facilities	Light and Ventilation	3
2.2.1.6.2	Immunization and Growth	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.2.2.8.2	Family Planning Clinic	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.2.3.7.2	ATT, ART clinic	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.3.3.3	Emergency Service	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.9.1.4.2	Laboratory and Blood Bank	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.9.2.6.2	X-Ray Service	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.9.3.6.2	Ultrasonography (USG)	Proper light and ventilation maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.10.5.2	Dental Service	Light and ventilation are adequately maintained	Foundations	Physical Facilities	Light and Ventilation	1
2.11.1.4	Postmortem Service	Adequate ventilation and light and odor management	Foundations	Physical Facilities	Light and Ventilation	1

3.10.3.2	Hospital Canteen	Light and ventilation are adequately maintained.	Foundations	Physical Facilities	Light and Ventilation	1
2.1.3	OPD Service	Patient privacy maintained with separate rooms, curtains hung,	Foundations	Physical Facilities	Privacy	3
2.2.1.3	Immunization and Growth	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.2.2.4	Family Planning Clinic	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.2.3.3	ATT, ART clinic	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.2.4.4	Safe Abortion Services	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.3.8	Emergency Service	Appropriate methods have been used to ensure patient privacy	Foundations	Physical Facilities	Privacy	1
2.7.1.1.1	Delivery Service	Separate pre-labor room/ labor room with privacy is available.	Foundations	Physical Facilities	Privacy	1
2.7.2.1.4	Maternity Inpatient Service	Separate space dedicated for pre- labor, labor and postnatal	Foundations	Physical Facilities	Privacy	1
2.9.3.4	Ultrasonography (USG)	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.9.4.3	Electrocardiogram (ECG)	Appropriate techniques have been used to ensure the patient	Foundations	Physical Facilities	Privacy	1
2.10.3	Dental Service	Patient privacy maintained with separate rooms, curtains hung,	Foundations	Physical Facilities	Privacy	1
2.1.8.3	OPD Service	There are four toilets with hand-washing facilities (2 for males	Foundations	Physical Facilities	Toilets	1
2.3.3.6	Emergency Service	Separate toilets for staffs at least one each-male, female and	Foundations	Physical Facilities	Toilets	1
2.3.14.3	Emergency Service	There are at least 3 toilets with hand washing facilities (1 for	Foundations	Physical Facilities	Toilets	1
2.6.10.2	Inpatient Service (General	There are adequate separate toilets for male and female patients	Foundations	Physical Facilities	Toilets	1
2.7.1.10.2	Delivery Service	Separate toilet for patient is available in pre-labor room and	Foundations	Physical Facilities	Toilets	1
2.7.2.8.2	Maternity Inpatient Service	There are adequate toilets for male and female patients in each	Foundations	Physical Facilities	Toilets	1
2.9.1.6.2	Laboratory and Blood Bank	At least one each male, female and universal toilet for patients	Foundations	Physical Facilities	Toilets	1
2.1.2.1	OPD Service	Doctor: OPD Patients- 1:35-50 per day for quality of care	Foundations	Staffing	Staffing	1
2.1.2.2	OPD Service	One screening counter with 1 paramedics	Foundations	Staffing	Staffing	1
2.2.1.2	Immunization and Growth	Adequate numbers of healthcare workers are available (at least 2	Foundations	Staffing	Staffing	1
2.2.2.3	Family Planning Clinic	Adequate numbers of healthcare workers are available (at least 2	Foundations	Staffing	Staffing	1
2.2.3.2	ATT, ART clinic	Adequate numbers of healthcare workers are available in OPD (at	Foundations	Staffing	Staffing	1
2.2.4.3.2	Safe Abortion Services	For surgical abortion, at least one medical officer or gynecologist	Foundations	Staffing	Staffing	1
2.5.6.2	Pharmacy Service	Pharmacy has at least one assistant pharmacist and one office	Foundations	Staffing	Staffing	1
2.7.1.2.1.2	Delivery Service	At least one ASBA trained medical officer on duty	Foundations	Staffing	Staffing	1
2.7.1.2.1.3	Delivery Service	At least one office assistant is available per shift	Foundations	Staffing	Staffing	1
1.1.3	Governance	Medical Superintendent is fulfill as per organogram	Foundations	Staffing	Staffing	1
2.7.2.4.1	Maternity Inpatient Service	Nurse patient ratio 1:6 per general bed	Foundations	Staffing	Staffing	1
2.7.2.4.2	Maternity Inpatient Service	At least one trained office assistant per shift in each ward	Foundations	Staffing	Staffing	1
1.3.3.1	Human Resource	Staffs available for service in hospital as per organogram (See	Foundations	Staffing	Staffing	3
1.4.1.2	Financial Management	At least one accountant available for hospital financial	Foundations	Staffing	Staffing	1
2.3.2.1	Emergency Service	For 5 ER beds (Doctor on duty: Nurse: Paramedics: Office	Foundations	Staffing	Staffing	1
2.5.6.1	Pharmacy Service	Pharmacy unit is led by at least one pharmacist	Foundations	Staffing	Staffing	1
2.6.5	Inpatient Service (General	Adequate numbers of nursing staff are available in ward per shift	Foundations	Staffing	Staffing	1
2.7.1.2.1.1	Delivery Service	Nurse: pregnant women ratio 1:2 in pre-labor; 2:1 per delivery	Foundations	Staffing	Staffing	1
2.8.2.1	Surgery/Operation Service	For overall management of operation theatre, there is one OT	Foundations	Staffing	Staffing	1
2.8.2.2	Surgery/Operation Service	For one surgery, at least a team is composed of: MDGP with one	Foundations	Staffing	Staffing	1
2.8.8.4.2	Surgery/Operation Service	When anesthesia is provided by non-physician anesthesiologists,	Foundations	Staffing	Staffing	1
2.9.2.2	X-Ray Service	Adequate numbers of trained healthcare workers are available in	Foundations	Staffing	Staffing	1
2.9.3.2	Ultrasonography (USG)	USG trained medical practitioner and mid-level health worker in	Foundations	Staffing	Staffing	1
2.8.8.4.1	Surgery/Operation Service	Anesthesia should be provided, led, or overseen by an	Foundations	Staffing	Staffing	1
2.10.2	Dental Service	Dental Hygienist/Dentist: OPD Patients- 1:20 per day for quality	Foundations	Staffing	Staffing	1
3.1.2	CSSD	Separate staffs assigned for CSSD and is led by CSSD trained	Foundations	Staffing	Staffing	1
3.6.2.1	Hospital Waste	There is allocation of staff for HCWM from segregation to final	Foundations	Staffing	Staffing	1
3.7.1.1	Safety and Security	Hospital has trained security personnel round the clock.	Foundations	Staffing	Staffing	1
2.9.1.2	Laboratory and Blood Bank	At least 2 Medical Technologist available and 3 lab staffs (1 Lab	Foundations	Staffing	Staffing	1
2.11.3	Postmortem Service	Trained medical officer for mortuary service at least one	Foundations	Staffing	Staffing	1
2.12.3	Medico-legal Services	Trained medical officer for medico- legal services at least one	Foundations	Staffing	Staffing	1
3.3.2.1	Housekeeping	Allocation of the staff for cleaning with visible duty roster	Foundations	Staffing	Staffing	1
3.4.1.1	Repair, Maintenance and	Human resource trained in biomedical engineer is designated for	Foundations	Staffing	Staffing	1
1.3.6.1	Human Resource	A training plan for the hospital is developed based on the training	Foundations	Staffing	Training	1
1.3.7.1	Human Resource	Hospital conducts CPD / CME classes to technical staff weekly	Foundations	Staffing	Training	1
1.5.4.1	Medical Records and	Medical recorder is trained on ICD and DHIS2	Foundations	Staffing	Training	1
2.2.4.3.1	Safe Abortion Services	At least one medical officer or gynecologist trained and certified	Foundations	Staffing	Training	1
2.2.4.6	Safe Abortion Services	WHO safe surgery checklist is available and used for safe	Foundations	Staffing	Training	1
2.3.2.2	Emergency Service	The doctor, nurse and paramedics should take PTC, ETM, BLS	Foundations	Staffing	Training	1
2.3.10.1	Emergency Service	The hospital has mass casualty management protocol, and all	Foundations	Staffing	Training	1
2.3.10.3	Emergency Service	Hospital carries out at least one mock drill and disaster	Foundations	Staffing	Training	1
2.6.8.1	Inpatient Service (General	All staffs in wards are trained for BLCS and oriented about	Foundations	Staffing	Training	1
2.7.2.7.1	Maternity Inpatient Service	All staffs in wards are trained for BLS and oriented about	Foundations	Staffing	Training	1
2.8.5	Surgery/Operation Service	The WHO Safe Surgery Checklist is available in OT and used	Foundations	Staffing	Training	1
2.7.1.2.2	Delivery Service	All staffs- nursing, medical practitioner designated for delivery	Foundations	Staffing	Training	1
2.9.1.10.2	Laboratory and Blood Bank	All staffs know how to respond in case of spillage and other	Foundations	Staffing	Training	1
3.6.2.2	Hospital Waste	Whole site coaching/ orientation on health care waste	Foundations	Staffing	Training	1
3.7.1.2	Safety and Security	All security staffs are oriented with hospital codes like 001- call	Foundations	Staffing	Training	1
3.7.1.3	Safety and Security	All security staffs have participated in emergency drills	Foundations	Staffing	Training	1
3.7.6.4	Safety and Security	Disaster preparedness orientation has been given to all staff at	Foundations	Staffing	Training	1
2.1.8.4	OPD Service	Hand-washing facilities are available for patients	Routine Practice	Infection Preventic	Hand Washing	1
2.1.10.3	OPD Service	Hand-washing facility with running water and soap or hand	Routine Practice	Infection Preventic	Hand Washing	3

2.2.1.8.3	Immunization and Growth	Hand washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.2.2.10.3	Family Planning Clinic	Hand washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.2.3.8.2	ATT, ART clinic	Hand-washing facilities are available for patients.	Routine Practice	Infection Preventic	Hand Washing	1
2.2.3.10.3	ATT, ART clinic	Hand washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.2.4.10.3	Safe Abortion Services	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.3.14.2	Emergency Service	Hand washing facility with running water and liquid soap	Routine Practice	Infection Preventic	Hand Washing	1
2.4.6.4	Dressing Injections and	Hand washing facility with running water and soap	Routine Practice	Infection Preventic	Hand Washing	1
2.6.14.2	Inpatient Service (General	Each ward has hand sanitizer in visible place for health workers	Routine Practice	Infection Preventic	Hand Washing	1
2.6.14.4	Inpatient Service (General	Hand-washing facility with running water and liquid soap is	Routine Practice	Infection Preventic	Hand Washing	1
2.7.1.11.5	Delivery Service	Hand washing facility with running water and liquid soap is	Routine Practice	Infection Preventic	Hand Washing	1
2.7.2.12.2	Maternity Inpatient Service	Hand sanitizer is in visible place for health workers to use before	Routine Practice	Infection Preventic	Hand Washing	1
2.7.2.12.4	Maternity Inpatient Service	Hand washing facility with running water and liquid soap is	Routine Practice	Infection Preventic	Hand Washing	1
2.8.11.1	Surgery/Operation Service	Hand washing and scrubbing facility with running water and soap	Routine Practice	Infection Preventic	Hand Washing	1
2.9.1.10.5	Laboratory and Blood Bank	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.9.2.11.2	X-Ray Service	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.9.3.9.1	Ultrasonography (USG)	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.9.4.6.1	Electrocardiogram (ECG)	Hand-washing facility with running water and liquid soap is	Routine Practice	Infection Preventic	Hand Washing	1
2.10.9.3	Dental Service	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.11.7.3	Postmortem Service	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.12.7.3	Medico-legal Services	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
3.1.10.3	CSSD	Hand-washing facility with running water and liquid soap is	Routine Practice	Infection Preventic	Hand Washing	1
3.2.11.3	Laundry	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
3.10.7.3	Hospital Canteen	Hand-washing facility with running water and soap is available	Routine Practice	Infection Preventic	Hand Washing	1
2.1.10.4	OPD Service	Needle cutter is used (See Checklist 2.1 At the end of this	Routine Practice	Infection Preventic	Needle Cutter	3
2.2.1.8.4	Immunization and Growth	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.2.2.10.4	Family Planning Clinic	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.2.3.10.4	ATT, ART clinic	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.2.4.10.4	Safe Abortion Services	Needle cutter is used.	Routine Practice	Infection Preventic	Needle Cutter	1
2.3.16.3	Emergency Service	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.4.6.3	Dressing Injections and	Supplies trolley with needle cutter is available and used	Routine Practice	Infection Preventic	Needle Cutter	1
2.6.14.5	Inpatient Service (General	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.7.1.11.6	Delivery Service	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.7.2.12.5	Maternity Inpatient Service	Needle/sharps cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.8.11.7	Surgery/Operation Service	Needle cutter is used.	Routine Practice	Infection Preventic	Needle Cutter	1
2.9.1.10.6	Laboratory and Blood Bank	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.9.2.11.3	X-Ray Service	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.10.9.4	Dental Service	Needle cutter is used	Routine Practice	Infection Preventic	Needle Cutter	1
2.1.10.1	OPD Service	Masks and gloves are available and used (See Checklist 2.1 At	Routine Practice	Infection Preventic	PPE	3
2.2.1.8.1	Immunization and Growth	Masks and gloves are available and used	Routine Practice	Infection Preventic	PPE	1
2.2.2.10.1	Family Planning Clinic	Masks and gloves are available and used	Routine Practice	Infection Preventic	PPE	1
2.2.3.10.1	ATT, ART clinic	Masks and gloves are available and used	Routine Practice	Infection Preventic	PPE	1
2.2.4.10.1	Safe Abortion Services	Utility Gloves, Gumboot, Mask, Plastic Apron, Caps are	Routine Practice	Infection Preventic	PPE	1
2.3.16.1	Emergency Service	Staff wear mask and gloves during work	Routine Practice	Infection Preventic	PPE	1
2.4.6.1	Dressing Injections and	Mask, gloves, plastic apron, boots and goggles are available and	Routine Practice	Infection Preventic	PPE	1
2.6.14.1	Inpatient Service (General	PPE are available and used whenever required	Routine Practice	Infection Preventic	PPE	1
2.7.1.11.1	Delivery Service	Personal protective equipment are available and used whenever	Routine Practice	Infection Preventic	PPE	1
2.7.2.12.1	Maternity Inpatient Service	Personal protective equipment are available and used whenever	Routine Practice	Infection Preventic	PPE	1
2.8.11.2	Surgery/Operation Service	Gowns and sterile drapes for patients and sterile gown for surgery	Routine Practice	Infection Preventic	PPE	1
2.9.1.10.3	Laboratory and Blood Bank	Masks and gloves are available	Routine Practice	Infection Preventic	PPE	1
2.10.9.1	Dental Service	Masks and gloves are available and used	Routine Practice	Infection Preventic	PPE	1
2.11.7.1	Postmortem Service	Staff wear mask and gloves at work.	Routine Practice	Infection Preventic	PPE	1
2.12.7.1	Medico-legal Services	Staff wear mask and gloves at work.	Routine Practice	Infection Preventic	PPE	1
3.2.11.1	Laundry	Staff wear mask and gloves at work.	Routine Practice	Infection Preventic	PPE	1
3.6.5	Hospital Waste	Staff use cap, mask, gloves, boot, and gown while collecting	Routine Practice	Infection Preventic	PPE	1
2.1.10.5	OPD Service	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	3
2.2.1.8.5	Immunization and Growth	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
2.2.2.10.5	Family Planning Clinic	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
2.2.3.10.5	ATT, ART clinic	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
2.2.4.10.5	Safe Abortion Services	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
2.3.15	Emergency Service	Decontamination area specified and practiced	Routine Practice	Infection Preventic	Sanitization	1
2.3.16.4	Emergency Service	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.4.6.5	Dressing Injections and	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.6.14.6	Inpatient Service (General	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.7.1.11.3	Delivery Service	Separate slipper designated for labor room and hand sanitizer	Routine Practice	Infection Preventic	Sanitization	1
2.7.1.11.7	Delivery Service	Liquid sodium hypochloride (0.5% Chlorine solution) is available	Routine Practice	Infection Preventic	Sanitization	1
2.7.2.12.6	Maternity Inpatient Service	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.8.11.3	Surgery/Operation Service	Fumigation is done at least once a week in the OT on Saturdays	Routine Practice	Infection Preventic	Sanitization	1
2.8.11.5	Surgery/Operation Service	High wash is done once a month in OT	Routine Practice	Infection Preventic	Sanitization	1
2.8.11.8	Surgery/Operation Service	Chlorine solution is available and utilized for decontamination.	Routine Practice	Infection Preventic	Sanitization	1
2.8.11.4	Surgery/Operation Service	High Level Disinfection (e.g. Cidex) facility is available and	Routine Practice	Infection Preventic	Sanitization	1
2.9.1.10.7	Laboratory and Blood Bank	Chlorine solution and bleach is available and utilized for	Routine Practice	Infection Preventic	Sanitization	1

2.9.2.11.4	X-Ray Service	Chlorine solution and bleach is available and utilized for	Routine Practice	Infection Preventic	Sanitization	1
2.9.3.9.2	Ultrasonography (USG)	Chlorine solution and bleach is available and utilized for	Routine Practice	Infection Preventic	Sanitization	1
2.9.4.6.2	Electrocardiogram (ECG)	Chlorine solution and bleach is available and utilized for	Routine Practice	Infection Preventic	Sanitization	1
2.10.9.5	Dental Service	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.11.7.4	Postmortem Service	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
2.12.7.4	Medico-legal Services	Chlorine solution is available and utilized.	Routine Practice	Infection Preventic	Sanitization	1
3.1.10.4	CSSD	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
3.2.11.4	Laundry	Chlorine solution is available and utilized for decontamination	Routine Practice	Infection Preventic	Sanitization	1
2.1.1.0.2	OPD Service	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	3
2.2.1.8.2	Immunization and Growth	There are well labeled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.2.2.10.2	Family Planning Clinic	There are well labeled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.2.3.10.2	ATT, ART clinic	There are well labeled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.2.4.10.2	Safe Abortion Services	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.3.16.2	Emergency Service	There are clearly labeled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.6.14.3	Inpatient Service (General	There are well labeled color-coded bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.7.1.11.4	Delivery Service	There are well labeled color-coded bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.7.2.12.3	Maternity Inpatient Service	There are well labeled color-coded bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.8.11.6	Surgery/Operation Service	Separate colored waste bins based on HCWM guideline MoHP	Routine Practice	Infection Preventic	Waste Segregation	1
2.9.1.10.4	Laboratory and Blood Bank	There are colored bins for waste segregation and disposal based	Routine Practice	Infection Preventic	Waste Segregation	1
2.9.2.11.1	X-Ray Service	Radiological waste is disposed based on HCWM guideline 2014	Routine Practice	Infection Preventic	Waste Segregation	1
2.10.9.2	Dental Service	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.11.7.2	Postmortem Service	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
2.12.7.2	Medico-legal Services	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
3.1.10.2	CSSD	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
3.2.11.2	Laundry	There are well labelled colored bins for waste segregation and	Routine Practice	Infection Preventic	Waste Segregation	1
3.6.4	Hospital Waste	Different colored bins (for risk and non- risk waste) are used from	Routine Practice	Infection Preventic	Waste Segregation	1
3.6.7	Hospital Waste	Medication trolley has well labeled buckets for segregation of	Routine Practice	Infection Preventic	Waste Segregation	1
3.10.7.2	Hospital Canteen	There are colored bins for waste segregation and disposal based	Routine Practice	Infection Preventic	Waste Segregation	1
1.2.5	Organizational Management	All staffs of hospital use electronic attendance	Routine Practice	Operations	Digital Systems	1
1.4.6.2	Financial Management	The hospital uses TABUCS/ LMBIS for accounting including	Routine Practice	Operations	Digital Systems	1
1.5.1.2	Medical Records and	Referral in and out records are kept using the standard form	Routine Practice	Operations	Digital Systems	1
1.5.2.2	Medical Records and	All patients' records are kept in individual folders in racks or held	Routine Practice	Operations	Digital Systems	1
2.5.10	Pharmacy Service	Pharmacy uses computer with software for inventory management	Routine Practice	Operations	Digital Systems	1
2.6.13	Inpatient Service (General	Admission and discharge registers are available and are being	Routine Practice	Operations	Digital Systems	1
2.7.2.11	Maternity Inpatient Service	Admission and discharge registers are available and are being	Routine Practice	Operations	Digital Systems	1
1.4.6.1	Financial Management	The hospital uses central electronic billing system	Routine Practice	Operations	Digital Systems	1
1.5.1.1	Medical Records and	Client registration is digitalized using standard software	Routine Practice	Operations	Digital Systems	1
1.5.1.3	Medical Records and	Electronic health record system that generates the HMIS monthly	Routine Practice	Operations	Digital Systems	1
2.5.16.1	Pharmacy Service	Medicine is dispensed using electronic billing with barcode	Routine Practice	Operations	Digital Systems	1
3.9.3.1	Store (Medical and	Electronic database system is used in the hospital medical store.	Routine Practice	Operations	Digital Systems	1
2.1.7	OPD Service	Duty rosters of all OPDs are developed regularly and available in	Routine Practice	Operations	Duty Roster	1
2.3.11	Emergency Service	Duty rosters of the ER are developed regularly and available in	Routine Practice	Operations	Duty Roster	1
2.5.6.3	Pharmacy Service	Duty roster of pharmacy to cover 24 hours service is prepared	Routine Practice	Operations	Duty Roster	1
2.6.6	Inpatient Service (General	Duty roster of doctors, nurses, paramedics and support staffs kept	Routine Practice	Operations	Duty Roster	1
2.7.1.3	Delivery Service	Duty roster to cover 24 hours shift is developed and placed n	Routine Practice	Operations	Duty Roster	1
2.7.2.5	Maternity Inpatient Service	Duty roster of doctors, nurses, paramedics and support staffs kept	Routine Practice	Operations	Duty Roster	1
2.9.1.5	Laboratory and Blood Bank	Duty rosters of lab are developed regularly and available in	Routine Practice	Operations	Duty Roster	1
2.9.2.7	X-Ray Service	Duty rosters of X-ray are developed regularly and available in	Routine Practice	Operations	Duty Roster	1
2.10.7	Dental Service	Duty rosters developed regularly and available in appropriate	Routine Practice	Operations	Duty Roster	1
3.2.2	Laundry	There is a special schedule for collection and distribution of	Routine Practice	Operations	Duty Roster	1
3.4.1.2	Repair, Maintenance and	Staffs assigned to cover 24 hours shift with visible duty roster for	Routine Practice	Operations	Duty Roster	1
2.3.12	Emergency Service	Separate inventories for emergency lifesaving drugs/equipment	Routine Practice	Operations	Inventory Management	1
2.3.13	Emergency Service	Narcotic drugs are kept separately and securely with mandatory	Routine Practice	Operations	Inventory Management	1
2.5.12	Pharmacy Service	Number of items of hospital formulary stocked in pharmacy (less	Routine Practice	Operations	Inventory Management	3
2.5.13.1	Pharmacy Service	All the medicines and supplies are displayed in clean racks	Routine Practice	Operations	Inventory Management	1
2.5.17	Pharmacy Service	FEFO system is maintained using standard stock book/cards.	Routine Practice	Operations	Inventory Management	1
2.5.18	Pharmacy Service	Every month, all medicines and supplies are counted, out- of-date	Routine Practice	Operations	Inventory Management	1
1.4.9	Financial Management	Inventory inspection is done once in a year and managed	Routine Practice	Operations	Inventory Management	1
2.5.9	Pharmacy Service	Hospital pharmacy directly supplies inpatient medicine and	Routine Practice	Operations	Inventory Management	1
3.1.9	CSSD	All instruments and wrappers are recorded and inventory	Routine Practice	Operations	Inventory Management	1
3.2.10	Laundry	All linens are recorded and inventory maintained.	Routine Practice	Operations	Inventory Management	1
3.4.2.2	Repair, Maintenance and	Biomedical equipment inventory of all equipment and instrument	Routine Practice	Operations	Inventory Management	1
3.4.2.5	Repair, Maintenance and	Record keeping of repair and maintenance of biomedical	Routine Practice	Operations	Inventory Management	1
3.4.3.3	Repair, Maintenance and	Proper inventory of fuel is maintained.	Routine Practice	Operations	Inventory Management	1
2.1.4.1	OPD Service	Counseling is provided to patients about the type of treatment	Routine Practice	Operations	Patient Counseling	3
2.2.1.4.1	Immunization and Growth	Counseling is provided to caretaker about the type of vaccine, its	Routine Practice	Operations	Patient Counseling	1
2.2.2.5.1	Family Planning Clinic	Counseling is provided to users for family planning methods	Routine Practice	Operations	Patient Counseling	1
2.2.3.4.1	ATT, ART clinic	Counseling is provided to patients about the type of treatment	Routine Practice	Operations	Patient Counseling	1
2.2.4.5.1	Safe Abortion Services	Counseling is provided to users on Safe Abortion Services,	Routine Practice	Operations	Patient Counseling	1
2.5.14.2	Pharmacy Service	Information regarding the medicines is provided to the patients.	Routine Practice	Operations	Patient Counseling	1
2.5.16.2	Pharmacy Service	Each medicine is given with written instructions on how to take	Routine Practice	Operations	Patient Counseling	1

2.7.1.7.1	Delivery Service	Pre-labor/ during labor patient and patients' family are adequately	Routine Practice	Operations	Patient Counseling	1
2.7.1.7.2	Delivery Service	Health education on PNC, danger signs of mother and child,	Routine Practice	Operations	Patient Counseling	1
2.7.1.7.3	Delivery Service	Postpartum family planning and breastfeeding- early, exclusive	Routine Practice	Operations	Patient Counseling	1
2.8.4.3	Surgery/Operation Service	Informed consent is taken before surgery. Patients and caretakers	Routine Practice	Operations	Patient Counseling	1
2.8.6	Surgery/Operation Service	Preoperative instructions for patient preparation are given and	Routine Practice	Operations	Patient Counseling	1
2.8.9.4	Surgery/Operation Service	Patients' pain management is prioritized, measures well	Routine Practice	Operations	Patient Counseling	1
2.8.9.5	Surgery/Operation Service	Patient undergoing surgical procedure is done pre- anesthetic	Routine Practice	Operations	Patient Counseling	1
2.8.9.6	Surgery/Operation Service	Adequate information shared for patient care and patient followed	Routine Practice	Operations	Patient Counseling	1
2.9.2.3	X-Ray Service	Counseling is provided to patients about radiation hazard, site and	Routine Practice	Operations	Patient Counseling	1
2.9.2.4	X-Ray Service	Radiation sign, appropriate Radiation awareness posters, leaflets	Routine Practice	Operations	Patient Counseling	1
2.9.3.3	Ultrasonography (USG)	Counseling is provided to patients about site and indication of	Routine Practice	Operations	Patient Counseling	1
2.9.4.2	Electrocardiogram (ECG)	Counseling is provided to patients about procedure and indication	Routine Practice	Operations	Patient Counseling	1
2.10.4.1	Dental Service	Counseling is provided to patients about the type of treatment	Routine Practice	Operations	Patient Counseling	1
2.12.5	Medico-legal Services	Post-traumatic counseling is done to the victims of medico-legal	Routine Practice	Operations	Patient Counseling	1
2.8.9.3	Surgery/Operation Service	Staffs are specified for the post- operative care including close	Routine Practice	Operations	Patient Monitoring	1
2.3.7.3	Emergency Service	Emergency disposition of the patient either in observation ward or	Routine Practice	Operations	Patient Monitoring	1
2.3.7.4	Emergency Service	Critical patient transfer from emergency to OT or Inter-hospital	Routine Practice	Operations	Patient Monitoring	1
1.5.3.5	Medical Records and	Medico-legal incidents and services are recorded	Routine Practice	Operations	Record Keeping	1
2.1.9	OPD Service	OPD register available in every OPD and ICD 10 classification	Routine Practice	Operations	Record Keeping	3
2.2.1.7.1	Immunization and Growth	Patient's card (Health card, growth chart) and register available	Routine Practice	Operations	Record Keeping	1
2.2.1.7.2	Immunization and Growth	Adverse immunization reactions, complication, severe under-	Routine Practice	Operations	Record Keeping	1
2.2.2.9.1	Family Planning Clinic	Patient's health card and register available and services recorded	Routine Practice	Operations	Record Keeping	1
2.2.2.9.2	Family Planning Clinic	FP related complication, defaulter and contraceptive failure are	Routine Practice	Operations	Record Keeping	1
2.2.3.9.1	ATT, ART clinic	Patient's card (TB, ART) and register available and services	Routine Practice	Operations	Record Keeping	1
2.2.3.9.2	ATT, ART clinic	Drug resistance, complication and referral to other sites recorded	Routine Practice	Operations	Record Keeping	1
2.2.4.9.1	Safe Abortion Services	Patient's health card and register available and services recorded	Routine Practice	Operations	Record Keeping	1
2.4.7	Dressing Injections and	Proper records of all procedures are kept and reported.	Routine Practice	Operations	Record Keeping	1
2.8.10.1	Surgery/Operation Service	Recording is done for all surgery's procedure including	Routine Practice	Operations	Record Keeping	1
2.8.10.2	Surgery/Operation Service	Records of all anesthetic procedures are kept and reported	Routine Practice	Operations	Record Keeping	1
2.9.1.3.3	Laboratory and Blood Bank	Quality control sera and standards are run regularly and record	Routine Practice	Operations	Record Keeping	1
2.9.1.7.1	Laboratory and Blood Bank	Sample is adequately recorded with requisition form with detail	Routine Practice	Operations	Record Keeping	1
2.9.1.7.2	Laboratory and Blood Bank	Standard reporting sheets are being used and all reports are	Routine Practice	Operations	Record Keeping	1
2.9.1.7.3	Laboratory and Blood Bank	Report have adequate information of patient and checked by	Routine Practice	Operations	Record Keeping	1
2.9.2.9.1	X-Ray Service	X-ray is adequately recorded as per requisition form with detail	Routine Practice	Operations	Record Keeping	1
2.9.2.9.2	X-Ray Service	Report have adequate information of patient and checked by	Routine Practice	Operations	Record Keeping	1
2.9.3.8.1	Ultrasonography (USG)	USG is adequately recorded as per requisition form with detail	Routine Practice	Operations	Record Keeping	1
2.9.3.8.2	Ultrasonography (USG)	Report have adequate information of patient, information of area	Routine Practice	Operations	Record Keeping	1
2.9.4.5.1	Electrocardiogram (ECG)	ECG is adequately recorded as per requisition form with detail	Routine Practice	Operations	Record Keeping	1
2.9.4.5.2	Electrocardiogram (ECG)	Reporting folder of ECG should have adequate information of	Routine Practice	Operations	Record Keeping	1
2.10.8	Dental Service	OPD register available in every OPD and ICD 11 classification	Routine Practice	Operations	Record Keeping	1
2.1.1.2	OPD Service	Tickets for routine OPD are available till 2 pm	Services	Services	Operating Hours	1
2.2.1.1	Immunization and Growth	Immunization and growth monitoring service is available from 10	Services	Services	Operating Hours	1
2.2.2.1	Family Planning Clinic	Family planning service is available from 10 AM to 3 PM.	Services	Services	Operating Hours	1
2.2.3.1	ATT, ART clinic	Clinic is open from 10 AM to 3 PM.	Services	Services	Operating Hours	1
2.2.4.1	Safe Abortion Services	Safe abortion services is available from 10 AM to 3 PM.	Services	Services	Operating Hours	1
2.7.1.1.2	Delivery Service	Delivery service is available round the clock	Services	Services	Operating Hours	1
2.9.2.1.1	X-Ray Service	X-ray service is open from 10 AM to 3 PM	Services	Services	Operating Hours	1
2.1.1.1	OPD Service	OPD is open from 10 AM to 3 pm (See Checklist 2.1 At the end	Services	Services	Operating Hours	3
2.1.1.3	OPD Service	EHS services from 3PM onwards and tickets available from 2 PM	Services	Services	Operating Hours	1
2.3.1	Emergency Service	Emergency room/ward is open 24 hours	Services	Services	Operating Hours	1
2.10.1.3	Dental Service	EHS services from 3PM onwards and tickets available from 2PM	Services	Services	Operating Hours	1
2.3.6.1	Emergency Service	Hospital maintains a triage system in the ER with 24 hours triage	Services	Services	Operating Hours	1
2.5.5	Pharmacy Service	The pharmacy is open 24x7	Services	Services	Operating Hours	1
2.8.1.2	Surgery/Operation Service	Emergency surgeries available round the clock	Services	Services	Operating Hours	1
2.9.1.1.1	Laboratory and Blood Bank	Laboratory is open from 10 AM to 3 PM and emergency	Services	Services	Operating Hours	1
2.9.2.1.2	X-Ray Service	Emergency x-ray service is available round the clock	Services	Services	Operating Hours	1
2.9.3.1	Ultrasonography (USG)	USG is open from 10 AM to 3 PM for obstetrics, abdominal,	Services	Services	Operating Hours	1
2.10.1.1	Dental Service	Dental service is available from 10 AM to 3 PM	Services	Services	Operating Hours	1
2.6.9	Inpatient Service (General	Safe abortion service (SAS) is available as per National SAS	Services	Services	Services	1
2.9.4.1	Electrocardiogram (ECG)	ECG service is available for patients in OPD, Emergency and	Services	Services	Services	1
2.11.2	Postmortem Service	Examination of the dead body in any unnatural death and	Services	Services	Services	1
2.12.2	Medico-legal Services	Medico-legal services are available 24 hours	Services	Services	Services	1
2.8.1.1.1	Surgery/Operation Service	Routine minor and intermediate surgeries available on scheduled	Services	Services	Services	1
2.8.1.1.2	Surgery/Operation Service	Routine major surgeries available on scheduled days	Services	Services	Services	1
2.8.3.1	Surgery/Operation Service	General Surgeries (See Annex 2.8 a List of Minimum Surgeries	Services	Services	Services	3
2.8.3.2	Surgery/Operation Service	Caesarian section	Services	Services	Services	1
2.8.3.3	Surgery/Operation Service	Orthopedic Surgeries (See Annex 2.8 b List of Minimum	Services	Services	Services	3
2.9.1.1. 2	Laboratory and Blood Bank	Basic investigations are available See Annex 2.9.1a List of	Services	Services	Services	3
2.9.1.1.3	Laboratory and Blood Bank	Histopathology service in coordination with other health facilities	Services	Services	Services	1
3.10.1	Hospital Canteen	Hospital has canteen in its premises with 24 hours service	Services	Services	Services	1